

These notes indicate the decisions taken at this meeting and the officers responsible for taking the agreed action. For background documentation please refer to the agenda and supporting papers available on the Council's web site (www.oxfordshire.gov.uk.)

The decisions take effect at the time and date specified, unless before that time written notice is given in accordance with the Council's Scrutiny Procedure Rules requiring the decision to be called in for review by the relevant Scrutiny Committee.

If you have a query please contact Chris Reynolds (Tel: 07542 029441; E-Mail: chris.reynolds@oxfordshire.gov.uk)

CABINET - TUESDAY, 20 JUNE 2023

| <i>List published 21 June 2023 Decisions will (unless called in) become effective at 5.00pm on 28 June 2023</i> | | |
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| <i>RECOMMENDATIONS CONSIDERED</i> | <i>DECISIONS</i> | <i>ACTION</i> |
| 1. Apologies for Absence | Apologies for absence were received from the Chair, Cllr Liz Leffman, and Martin Reeves, Chief Executive. | DLG (A Newman) |
| 2. Declarations of Interest - guidance note below | Cllr Duncan Enright declared a pecuniary interest in Item 8 - Capital Programme Update, did not participate in the debate and did not vote thereon. | |
| 3. Minutes To approve the minutes of the meeting held on 23 May 2023 (CA3) and to receive information arising from them. | The minutes of the meeting held on 23 rd May 2023 were amended as follows:- Minute 68/23 Appointments Children's Trust Board – Cabinet Member for Children, Education and Young People's Services and Cabinet Member for Public Health & Inequalities and approved and signed as a correct record by the Deputy Chair. | DLG (C Reynolds) |
| 4. Questions from County Councillors | See annex. | |

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| RECOMMENDATIONS CONSIDERED | DECISIONS | ACTION |
| <p>5. Petitions and Public Address</p> | <p><u>10 SEND Sufficiency and Local Government Ombudsman's Findings Report</u></p> <p>Cllr John Howson</p> | |
| <p>6. Business Management & Monitoring Report - Annual Report and Provisional Revenue Outturn 2022/23</p> <p><i>Cabinet Member: Finance</i> <i>Forward Plan Ref: 2022/220</i> <i>Contact: Louise Tustian, Head of Insight & Corporate Programmes, Tel: (01295) 221786 / Kathy Wilcox, Head of Financial Strategy, Tel: 07788 302163.</i></p> <p>Report by Director of Finance (CA6)</p> <p>The Cabinet is RECOMMENDED to</p> <ol style="list-style-type: none"> a. To note the annual Performance Report for 2022/23. b. To note the summary of the provisional year - end financial position for 2022/23 along with the year-end position on general balances and earmarked reserves as explained in Annex B. c. To note the virements set out in Annex B-2. d. To agree that the £1.0m surplus on the On-Street Parking Account at the end of the 2022/23 financial year, that has not yet been applied to fund eligible expenditure in accordance with Section 55(4) of the Road Traffic Regulation Act 1984, can be carried forward to the 2023/24 financial year as set out in Annex B-3c. e. to approve the creation of a new reserve to hold £0.5m income | <p>Recommendations approved.</p> | <p>DoF (K Wilcox)</p> |

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| <p>relating to the Zero Emissions Zone in Oxford for future use.</p> | | |
| <p>7. Provisional Capital Outturn 2022/23</p> <p><i>Cabinet Member: Finance</i> <i>Forward Plan Ref: 2022/251</i> <i>Contact: Kathy Wilcox, Head of Financial Strategy, 07788302163</i></p> <p>Report by Director of Finance (CA7).</p> <p>The Cabinet is RECOMMENDED to:</p> <p style="padding-left: 40px;">a) note the performance against the capital programme for 2022/23 as set out in the report.</p> | <p>Recommendations approved.</p> | <p>DoF (K Wilcox)</p> |
| <p>8. Capital Programme Approvals - June 2023</p> <p><i>Cabinet Member: Finance</i> <i>Forward Plan Ref: 2023/163</i> <i>Contact: Kathy Wilcox, Head of Financial Strategy, kathy.wilcox@oxfordshire.gov.uk</i></p> <p>Report by Director of Finance (CA8)</p> <p>The Cabinet is RECOMMENDED to:</p> <p style="padding-left: 40px;">a) approve the addition of the expansion of Wood Green School, Witney (£4.3m) to the capital programme.</p> <p style="padding-left: 40px;">b) approve the addition of £2.6m to the capital programme to support the council's Tree Policy.</p> | <p>Recommendations approved.</p> | <p>DoF (K Wilcox)</p> |

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| <i>RECOMMENDATIONS CONSIDERED</i> | <i>DECISIONS</i> | <i>ACTION</i> |
| <p>9. Workforce Report and Staffing Data - Quarter 4 - January-March 2023</p> <p><i>Cabinet Member:</i> Corporate Services <i>Forward Plan Ref:</i> 2022/252 <i>Contact:</i> Michael Fletcher, Head of HR Business Partnering & Advisory, michael.fletcher@oxfordshire.gov.uk</p> <p>Report by Director of Finance (CA9)</p> <p>Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.</p> <p>The Cabinet is RECOMMENDED to note the report</p> | <p>Recommendations approved.</p> | |
| <p>10. SEND Sufficiency and Local Government & Social Care Ombudsman Findings Report</p> <p><i>Cabinet Member:</i> Deputy Leader, including Children, Education & Young People's Services <i>Forward Plan Ref:</i> 2023/162 <i>Contact:</i> Martin Goff, Head of Access to Learning, martin.goff@oxfordshire.gov.uk</p> <p>Report by Executive Director People Transformation & Performance (CA10)</p> <p>The Cabinet is asked to note the contents of the report setting out the updated SEN sufficiency strategy and the learning from the recent Local Government and Social Care Ombudsman decision reference 22 000 090</p> | <p>Recommendations approved.</p> | |

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| <p>11. Policy on Supply Chain Emissions</p> <p><i>Cabinet Members:</i> Finance and Climate Change Delivery & Environment <i>Forward Plan Ref:</i> 2023/079 <i>Contact:</i> Melissa Sage, Head of Procurement & Contract Management, melissa.sage@oxfordshire.gov.uk</p> <p>Report by Director of Finance (CA11).</p> <p>The Cabinet is RECOMMENDED to approve the proposed policy position for the Council on supply chain (Scope 3) emissions as set out in Annex 1.</p> | <p>Recommendations approved.</p> | <p>DoF (M Sage)</p> |
| <p>12. Lane Rental Scheme for Oxfordshire</p> <p><i>Cabinet Member:</i> Highway Management <i>Forward Plan Ref:</i> 2023/048 <i>Contact:</i> Keith Stenning, Head of Network Management, keith.stenning@oxfordshire.gov.uk</p> <p>Report by Corporate Director Environment & Place (CA12).</p> <p>The Cabinet is RECOMMENDED to:</p> <p style="margin-left: 20px;">a) approve the submission of an application to the Department of Transport for Lane Rental in Oxfordshire.</p> <p style="margin-left: 20px;">b) delegate decision making on the timing and specific content of the Scheme and application to the Corporate Director of Environment and Place in consultation with the Cabinet Member for Highway Management.</p> | <p>Recommendations approved.</p> | <p>CDEP (K Stenning)</p> |

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| <i>RECOMMENDATIONS CONSIDERED</i> | <i>DECISIONS</i> | <i>ACTION</i> |
| <p>13. Forward Plan and Future Business</p> <p><i>Cabinet Member: All</i> <i>Contact Officer: Colm Ó Caomhánaigh,</i> <i>Committee Officer Tel: 07393 001096</i></p> <p>The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet is to include “updating of the Forward Plan and proposals for business to be conducted at the following meeting”. Items from the Forward Plan for the immediately forthcoming meetings of the Cabinet appear in the Schedule at CA. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.</p> <p>The Schedule is for noting, but Cabinet Members may also wish to take this opportunity to identify any further changes they would wish to be incorporated in the next Forward Plan update.</p> <p><i>The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.</i></p> | Noted. | |

ITEM 4 – QUESTIONS FROM COUNTY COUNCILLORS

| Questions | Cabinet Member |
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| <p>1. COUNCILLOR SALLY POVOLOTSKY</p> <p>Climate Change is seeing an increase in adverse weather, the ONS report from 12th May 2023 stated almost two thirds of adults in GB are worried (somewhat or very) about the impact of climate change. In the past 12 months, we have seen a 26% increase in ‘sunny days’ and 3,271 excess deaths were caused in England and Wales during the five heat periods between June and August 2022! Whilst we see some drivers for change, it's not fast enough and adverse weather is a risk to food, farming, health, highways, homes, and our day to day life. On 11th June 2023 we experienced challenging conditions in Oxfordshire, sudden flooding and power cuts. Temperatures hit 32.2 in Surrey on that day, and 30 degrees in parts of Oxfordshire. Can you tell us what the County Council is doing in real terms to cope with such extremes, from Fire and Rescue resources, Public Health, Flooding, Food, Energy and Water resilience? Are we truly ready for what’s coming, no matter how hard we try to mitigate climate change as a county council?”</p> | <p>COUNCILLOR PETE SUDBURY, CABINET MEMBER FOR CLIMATE CHANGE DELIVERY AND ENVIRONMENT</p> <p>In terms of current preparedness Oxfordshire County Council Emergency Planning team and Thames Valley Local Resilience Forum have plans in place to respond to all current national and local planning assumptions. These are based on the National Security Risk Assessment produced by government and regularly reviewed and updated. This includes planning for all adverse weather types and flooding. We regularly respond to weather related incidents and have plans in place for evacuation and care for people should this be necessary for a climate/weather related event. There is also engagement work with communities to ensure they are prepared. This includes ensuring that those in our communities who are vulnerable are signed up to priority Service Registers with the Utilities so that we can identify them in emergencies. We also support communities to produce Community Emergency plans providing a template and advice.</p> <p>Oxfordshire Fire and Rescue Service now includes a specific strategic risk assessment for hot weather within our community risk management planning process which means that we monitor the impact of this specific risk on Oxfordshire’s communities to ensure that we adapt and improve our services as necessary. In recent years this has included greater numbers of 4x4 vehicles with firefighting capabilities to respond to extreme weather events, and additional equipment and training for our firefighters. We also</p> |



| Questions | Cabinet Member |
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| | <p>actively contribute to the national conversation within the fire and rescue sector such that there is a co-ordinated national response as and when it is required. In the short term, and as part of the Local Resilience Forum, agencies in Thames Valley are collectively monitoring the day-today risk associated with extreme weather events and reacting accordingly. This will include continuing to communicate with the public, via social media, to share extreme weather alerts received from the met office and to offer safety advice with the aim of managing the risk.</p> <p>As part of our long-term climate resilience planning, we are currently finalising a climate vulnerability assessment for Oxfordshire, which will assess the vulnerability of the county to current and future climate change across a broad range of thematic areas including health and wellbeing, natural environment and physical infrastructure. This assessment will form an evidence base to support the development of a countywide strategy for climate resilience (development for which due to start later this year) as well as support a range of other climate-adaptation related workstreams being undertaken by the county council and other Oxfordshire stakeholders. The evidence base is largely spatial, enabling identification of key parts of the county that are vulnerable to a range of hazards, including heatwaves and flooding. As part of the vulnerability assessment, a specific health impact assessment is being undertaken, which will explore a range of health-related impacts of climate change, including on mortality, morbidity and mental health.</p> <p>In addition, we are looking to learn from other Authorities that have experienced extreme weather events. Our Climate and Public Health teams were recently briefed on the British Columbia Extreme Heat Event of 2022 by Public Health Professor Sarah</p> |



| Questions | Cabinet Member |
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| | <p>Henderson, who was directly involved in the preparation and response to that event.</p> <p>The council also runs the Better Homes Better Health programme aiming to support Oxfordshire residents with health needs to access support to reduce housing-related health issues. The service aims to ensure safer, more suitable housing conditions, to signpost for support for other social and health problems, and to promote independent living for those with existing health issues. The service provides specific support to vulnerable residents during climate hazards such as cold snaps and heatwaves through an advice hotline and home visits and offers training to other organisations who work directly with the public.</p> <p>Specifically with regard to flooding, within our role as the Lead Local Flood Authority we are currently reviewing and updating our Local Flood Risk Management Strategy for Oxfordshire. This sets out how the County will manage flood risk for now and in the future. The strategy will be aligned to the National Flood and Coastal Erosion Risk Management (FCERM) strategy prepared by the Environment Agency and the climate strategy being prepared by the Council.</p> <p>In our flood risk role, we undertake several actions which incorporate climate change resilience and adaptation. This includes responding to planning applications in relation to surface water drainage and sustainable drainage systems (SuDS) measures within new developments using the National and Local Standards, where climate change is integral to the design of any system. We are also developing a pilot for local community flood wardens that can identify issues on the ground to enable these to be addressed effectively.</p> |



| Questions | Cabinet Member |
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| <p>2. COUNCILLOR JOHN HOWSON</p> <p>What is the timetable for the work upgrading cycle tracks along the Woodstock Road and how will it overlap with the resurfacing of sections of the road this August?</p> <p><u>Supplementary</u></p> <p>In view of the Council's policies on active travel, will consideration be given to providing a continuous cycle track along the Woodstock Road?</p> | <p>COUNCILLOR ANDREW GANT, CABINET MEMBER FOR HIGHWAY MANAGEMENT</p> <p>Opportunities will be taken to consider any road lining benefits that can be provided at no extra cost as part of the planned resurfacing work however, as the resurfacing work will be localised to the worst areas of the road this may not be possible. You will be aware that the county council previously consulted on a more comprehensive proposal for improvements on Woodstock Road but the funding to implement that comprehensive scheme is no longer available. There may be an opportunity to consider some targeted and localised measures to improve cycle and pedestrian facilities in the area as part of a scheme which is being developed to complement the traffic filters trial.</p> <p>I support Cllr Howson's views on the need for a cycle route on the Woodstock Road and efforts will be made to identify possible sources of funding to deliver improved cycle and pedestrian facilities in future schemes.</p> |
| <p>3. COUNCILLOR IAN MIDDLETON</p> <p>I've repeatedly requested full transparency on OUFC's current licence status at the Kassam Stadium ever since they first raised the possibility of leasing OCC owned land in Kidlington. This is key to their claims about an existential threat should they not be provided with land for a new stadium, but I've so far had no response other than</p> | <p>COUNCILLOR CALUM MILLER, CABINET MEMBER FOR FINANCE</p> <p>Thank you, Cllr Middleton, for your question. You have been carefully scrutinising this proposal on behalf of your residents and I appreciate that you want reassurance that the premise for OUFC needing to seek a new stadium is valid. I share this wish and have sought the same reassurance from the club via officers.</p> |



| Questions | Cabinet Member |
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| <p>confirmation that their current lease ends in 2026 with no option to renew.</p> <p>However, I have now had sight of their original licence agreement lodged with the Land registry in 2006 which shows they did then have the right to renew on the same terms for a further 20 years on expiry in 2026.</p> <p>In a recent statement, the club has confirmed that this licence was terminated early by their landlord on legal grounds in 2021 and that they subsequently signed a new licence also ending in 2026 but with no right to renew. However there appears to be only 2 clauses in their original licence that would have allowed early termination, one of which being a default by the club.</p> <p>Does the cabinet member agree that, if this was the reason, it puts a rather different complexion on claims by the club that they will be made homeless through no fault on their own and that this should have a significant bearing on any future consideration of their proposals?</p> | <p>Officers have seen confidential information which has been provided by the club which supports the statement on their website setting out their position. These documents have been disclosed on a confidential and commercially sensitive basis and so cannot be divulged. However, officers assure me it is credible information.</p> <p>You refer to an arrangement that was signed by the club and the stadium owner when they were under the control of the same people. That arrangement has changed over time and the information we have is that the club is not in a position to unilaterally extend its licence.</p> <p>I am going to meet with the Chief Executive, Director of Property, Director of Communications and the Head of Legal and Deputy Monitoring Officer within the next week to discuss the information that the club have provided, seek further verification of the legal position, and determine what – if anything - we can share regarding the circumstances by which the club’s original licence ended in 2021. At the same time, officers have asked the club to consider going further to provide reassurance to councillors on this point.</p> <p>The property covenant protecting the land as a stadium will fall away at the same time as the expiry of the licence.</p> <p>If the current Landlord of the Kassam stadium wishes to provide the club with a new licence or lease, that is a matter for them and the club. If there is open and public agreement on this issue then the Council would no longer be in a position where it would be interested in a lease or sale of its land. The Council is only considering this matter in good faith due to the club’s predicament.</p> |



| Questions | Cabinet Member |
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| <p><u>Supplementary</u></p> <p>Does Cllr Miller agree with me that a lack of full transparency on the part of the Football Club puts the Council in a difficult position and is at odds with its policies on being open and transparent with our residents?</p> | <p>We are not an intermediary for the club, and it is not our role to engage in a conversation with the current Landlord with the club to then try and mediate or judge on the relative positions of those parties.</p> <p>We understand that the club will provide more information regarding alternative sites as part of its planning application. This will provide a public assessment as to whether the club needs to move or not, and whether alternative sites are more suitable. If this fails, then they will not be granted planning permission and the land would not need to be leased or sold.”</p> <p>I would refer Cllr Middleton to my answer which stated that officers had seen the confidential information provided by the Football Club and were making representations to the Club on which information could be made public.</p> |